



APPLICATION

New Puffton Village – Puffton Village 3 – New Fort River – New Hollister
1040 North Pleasant Street, #410, Amherst MA 01002
PH: 413.549.0145 Fax: 413.549.6803 info@pufftonvillage.com
www.pufftonvillage.com

PLEASE PRINT – MUST BE LEGIBLE

Photo ID Required

No Smoking Allowed

No Pets Allowed

Apt. Size: 1 1 w/study 2 3 (circle) Lease start date requested: _____

If joining (transferring into) a lease, which apartment #: _____

Name: _____

Street Address: _____

City, State: _____

Phone: _____

Email: _____

DOB: _____

SS#: _____

CURRENT LANDLORD (does not include University Housing)

Name: _____ Phone: _____

Address: _____

Dates: _____

PREVIOUS LANDLORD (if none, please initial here _____)

Your Previous Address: _____

Dates at Previous _____

Address: _____

Landlord's Name: _____ Phone: _____

Landlord's Address: _____

EMPLOYER (If none, please initial here _____)

Name: _____ Phone: _____

Address: _____

Position: _____ Supervisor: _____

Annual Gross Income: \$ _____ Dates Employed: _____

ADDITIONAL SOURCES OF INCOME

Source: _____ Annual Income: \$ _____

Do you have any other source of funds to pay your rent?: Yes No

Description: _____

Names of all individuals who will reside in the housing unit. Each person over 18 years of age must submit an application:

Have you or any member of your household ever been convicted of a misdemeanor in the last five years or felony in the last ten years? A criminal conviction may not by itself deny your application. Yes ___ No ___

What were you or your household member convicted of and date of conviction?

Crime convicted of: _____ Date of conviction: _____

Please explain why this conviction should not be considered in respect to your request for housing:

Have you ever intentionally refused to pay any rent when due? Yes _____ No _____

If yes, please explain: _____

How did you hear about us? _____

A GUARANTOR may be required if minimum credit cannot be established or if there is little or no rental experience. If you require a guarantor, the designated guarantor must complete a guarantor application (available in the office and on our website) and they should be listed below. Each co-applicant will also require a guarantor.

Name: _____ **Relationship:** _____

Address: _____ **Phone:** _____

A deposit of ½ month's rent will be required once an apartment is offered. These monies will be applied to the first month's rent. Should an applicant withdraw after a deposit is received, the first \$100 of this deposit is non-refundable and will be used as an Administrative Fee. A proportional amount of the balance will be returned if the unit is rented for the same period. If the application is for a lease transfer/assignment, the applicant will reimburse current tenant for the security deposit on the day the lease is transferred.

RELEASE: In consideration for being permitted to apply for this apartment, I, Applicant, do represent all information in this application to be true and accurate and that owner/manager/employee/agent may rely on this information when investigating and accepting this application. Applicant hereby authorizes the owner/manager/employee/agent to make independent investigations to determine my credit, financial and character standing. Applicant authorizes any person or credit agency having any information on him/her to release any and all such information to the owner/manager/employee/agent on their credit agencies. Applicant hereby release, remise and forever discharges from any action whatsoever, in law and equity, all owners/managers/agents/employees both of Landlord and their credit checking agencies in connection of processing, investigating, or credit checking this application, and will hold them harmless from any suit or reprisal whatsoever, except for intentional wrongful acts of owner/manager or otherwise specifically delineated by law. Applicant declares that a photocopy of his/her signature shall be as valid as the original.

Each resident is allowed one vehicle sticker if vehicle is registered to applicant or guarantor.

Applicant Name (please print): _____

Applicant Signature: _____ **Date:** _____

Puffton Village does not discriminate on the basis of handicapped status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.